

YOUR WRITING

Do you enjoy writing?

Are you a good writer?

What is your favorite part of report writing?

What is your least favorite part of report writing?

Do you have any writing pet peeves? What are they?

What are your main challenges when writing?

DEDUCTIVE OR INDUCTIVE?

- 1.a. Different bureaus set different priorities depending on the volume of inspections they are required to perform, the number of complaints they receive, and available staff. At the direction of management, the majority of bureaus now prioritize inspections related to revenue-generating permits. Therefore, we concluded that complaint-based inspections are not the highest priority inspection type for all bureaus.

- 1.b. We found that complaint-based inspections are not the highest priority inspection type for all bureaus. Different bureaus set different priorities depending on the volume of inspections they are required to perform, the number of complaints they receive, and available staff. At the direction of management, the majority of bureaus now prioritize inspections related to revenue-generating permits.

- 2.a. CPD management does not have adequate monitoring controls to assess and respond to trends in overtime use, control costs, and prevent officer fatigue. Although CPD has created tools to analyze overtime, CPD personnel are not actively using these tools. In addition, despite the existence of Department policies that prohibit certain types of secondary employment, CPD management has no method for tracking the secondary employment of sworn members covered by labor agreements. Management therefore cannot detect violations of its policies, and cannot ensure that officers can optimally meet the stressful demands of their job serving the public. Excessive working hours can contribute to fatigue, which can impact an officer's mental and physical health by impairing judgment, heightening an officer's sense of threat, and reducing eye-hand coordination. Such impairments can increase the likelihood of on-the-job injuries and vehicle accidents. CPD management acknowledged that there are many CPD-sanctioned opportunities for members to work overtime on their days off.
- 2.b. Although CPD has created tools to analyze overtime, CPD personnel are not actively using these tools. In addition, despite the existence of Department policies that prohibit certain types of secondary employment, CPD management has no method for tracking the secondary employment of sworn members covered by labor agreements. Management therefore cannot detect violations of its policies, and cannot ensure that officers can optimally meet the stressful demands of their job serving the public. Excessive working hours can contribute to fatigue, which can impact an officer's mental and physical health by impairing judgment, heightening an officer's sense of threat, and reducing eye-hand coordination. Such impairments can increase the likelihood of on-the-job injuries and vehicle accidents. CPD management acknowledged that there are many CPD-sanctioned opportunities for members to work overtime on their days off. Therefore, CPD management does not have adequate monitoring controls to assess and respond to trends in overtime use, control costs, and prevent officer fatigue.
- 3.a. The National Weather Service (NWS) was known as the United States Weather Bureau from 1890 until it adopted its current name in 1970. It is a part of the National Oceanic and Atmospheric Administration (NOAA) branch of the Department of Commerce, and is headquartered in Silver Spring, Maryland within the Washington metropolitan area. NWS is an agency of the United States Federal Government that is tasked with providing weather forecasts, warnings of hazardous weather, and other weather-related products to organizations and the public for the purposes of protection, safety, and general information.
- 3.b. The National Weather Service (NWS) is an agency of the United States Federal Government that is tasked with providing weather forecasts, warnings of hazardous weather, and other weather-related products to organizations and the public for the purposes of protection, safety, and general information. It is a part of the National Oceanic and Atmospheric Administration (NOAA) branch of the Department of Commerce, and is headquartered in Silver Spring, Maryland within the Washington metropolitan area. The agency was known as the United States Weather Bureau from 1890 until it adopted its current name in 1970. (Courtesy of Wikipedia)

WHICH IS EASIER TO UNDERSTAND? WHY?

- 4.a. During the 6 months between July 1, 2017 and December 31, 2017, the Permit Office processed only 81 permits, according to documentation provided by the agency. Moreover, the Office did not conduct the required inspection to determine if the building was constructed pursuant to the approved plans for 79 of those permits.
- 4.b. According to documentation provided by the agency, during the 6 months between July 1, 2017 and December 31, 2017, the Permit Office processed only 81 permits. Moreover, for 79 of those permits, the Office did not conduct the required inspection to determine if the building was constructed pursuant to the approved plans.

- 5.a. The lack of sufficient data prevented determination of committee action effectiveness in targeting funds to areas of greatest assistance need.
- 5.b. The department did not have complete and accurate data on recipients. Therefore, it could not determine whether the grant award committee had targeted resources to those in greatest need.

- 6.a. The potential for inconsistent penalty administration within a decentralized management structure is exacerbated by the complexity of the penalty process in the department's satellite offices.
- 6.b. The department's management structure is decentralized, and its satellite offices have complex penalty processes. This increases the likelihood that penalties will not be applied consistently across offices.