

#### **INSPECTOR GENERAL INSTITUTE**

TRAINING AND CERTIFICATION FOR INSPECTION

and Oversight Professionals

# WELCOME Certified Inspector General Investigator Course



### **ASSOCIATION OF INSPECTORS GENERAL®**

Felix Jimenez Course Manager Inspector General Miami-Dade County Office of Inspector General (305) 375-1946 Felix.jimenez@miamidade.gov



### **Course Objectives**

- Understand the Institute Purpose
- Understand Course Administration, Logistics & Housekeeping
- Understand Final Exam Rules & Tips
- Know the AIG Staff Structure & Roles
- Know the Course Managers
- Know your Classmates



### **Institute Purpose**

- Instruction in the core competencies of OIG disciplines
- Certification in a specific discipline



## Administration, Logistics & Housekeeping

- Comprehensive Review Session on Thursday End of Day (Not Mandatory)
- Lunch Is On Your Own
- Tuesday Networking Event at 6pm
- Sessions
  - Must Attend All Sessions To Take Exam
  - Must Be Logged In Morning And Afternoon
  - Participation/Input is Critical
- Complete Class Evaluations Daily



### **Administration, Logistics & Housekeeping**

- All Phones And Electronics Muted
- Dress Code: Business Casual
- Breaks About every 50 Minutes/As Needed
- Short Breaks Coffee/Snacks
- Leave Materials In Room If You Want Do Not Leave Valuables
- Group Photo Time TBD
- COVID/CDC Compliance



# **Final Exam**

- Final Certification Exam
  - 100 Questions
  - No Tricks
  - Do Not Over Think
  - We Are Not A Testing Center
  - We Want Everyone To Pass
  - Graded on site 70% = Pass
  - If You Fail, You Get A Second Chance
  - Certification provided upon passing travel tube provided





### **Institute Staff**

- Michael Castrilli, Executive Director/Program Director
- Lisa Rodriguez, Program Support Manager
- Judith Ness, Membership Liaison Director



### **Institute Course Managers**

- Institute & CIG: John Carey, Inspector General, Palm Beach County
- CIGI: Felix Jimenez, Inspector General, Miami-Dade County
- CIGA: Maxene Bardwell, Acting Inspector General, Washington Suburban Sanitary Commission
- CIGE: Glenda Arrington, Inspector General, Library of Congress



### **Rich Knowledge Opportunity**

- Diverse experiences in both yourselves & instructors
  - Take advantage of the knowledge each of you bring investigators from Federal, State & Local OIGs
  - Instructors come from diverse backgrounds & offer practical experience at all levels of government
  - You will get out of this course what you put into this course
    ask questions & network with your colleagues



### **ASSOCIATION OF INSPECTORS GENERAL®**



Felix Jimenez Course Manager Inspector General Miami-Dade County Felix.Jimenez@miamidade.gov

# Questions

